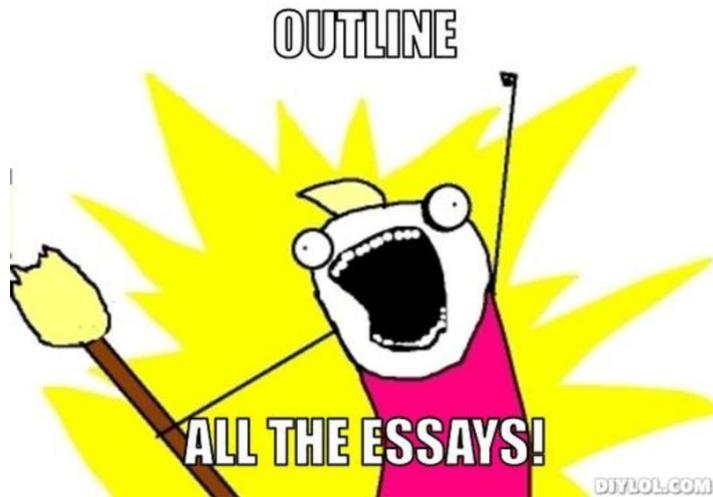


Composition Unit 5 Lesson 9

Outlining

Essential Question:
How do I create an
outline?



PA Standards/Anchors

- 1.4.8B Write multi-paragraph informational pieces
- 1.5.8A Write with a clear focus, identifying topic, task and audience
- 1.5.8C Write with controlled and/or subtle organization
- 1.5.8F Use grade appropriate conventions of language when writing and editing

Objectives

- ...organize your notes by putting them into an outline

Whiteboard Warm Up

Have you ever used an outline to write an essay? What is the purpose?



Quick Question....

What should you do to organize your notes for the research report? *

Check all that apply

- Close your laptop and cry because it's useless to even try
- Really quickly write a report using every fact you found and try to turn it in immediately
- Make sure each piece of information that you recorded is labeled with a topic
- Choose 3 main topics that you want to focus on in your report
- Toss out any facts that are not interesting or that don't apply to your 3 main topics
- Do some more research if you don't have enough information for each of your topics
- Put off everything until the night before the report is due

What 3 Topics are you going to cover about your person?

If you're having trouble narrowing down the three topics on your own, please use these:

- **Early Life**
 - Find details about when and where they were born, how they were raised, what their family and childhood was like, etc.
 - What influenced or inspired them?
- **Accomplishments/Career**
 - What is his/her “claim to fame”? What did they accomplish? How did they succeed? What problems did they overcome?
- **Lessons Learned**
 - What personality traits did the person possess that made them great?
 - How can you apply those lessons to your life?
 - What makes this person someone to look up to?

What is an Outline?

out·line  [out-lahyn]  [Show IPA](#)

noun

1. the line by which a figure or object is defined or bounded; contour.
2. a drawing or sketch restricted to line without shading or modeling of form.
3. a general sketch, account, or report, indicating only the main features, as of a book, subject, or project: *an outline of medieval history; an outline of a speech.*

An outline is a **roadmap** to keep you from getting lost when you start to write. It's where you organize the questions you'll answer and the information and subtopics you'll cover in your paper. It's a tool to help you, not another assignment to check off the list.



Oh, did you say
map?

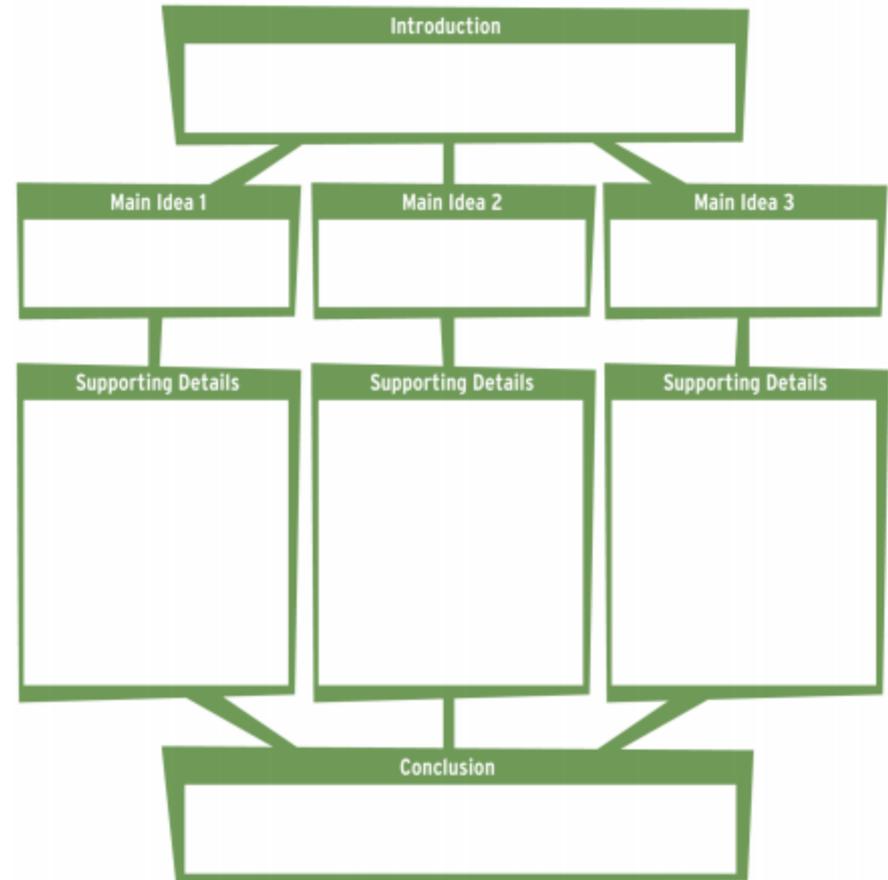


Hey, this
looks easy
AND fun!!

Essay Map

by: _____

topic: _____



Essay Map

Open

Save



Are you ready to map out your essay?

Enter your name and the topic of your essay to begin.

Your Name:

Your Topic:



Print Blank Map

Get Started



Essay Map

Open

Save



Introduction

Write one or two sentences that introduce your topic, including a brief description of your main ideas.



Introduction

Katniss Everdeen is a truly inspirational person. Her perseverance through a difficult childhood, loyalty to friends and family, and resourcefulness make her a real hero.

← Back



Essay Map

Open

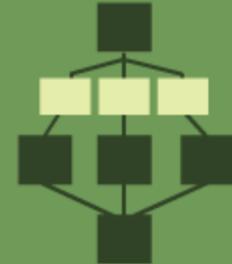
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X

Main Ideas

List the main ideas about the topic that you will include in your essay. These can be important facts you'd like to describe, points you'd like to explain, or elements you'd like to define.



Idea 1:

Katniss' difficult childhood



Idea 2:

Katniss' loyalty



Idea 3:

Katniss' resourcefulness



Essay Map

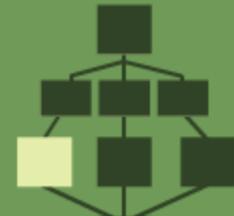
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Supporting Details for idea 1

What are some supporting details that can further describe, explain, or define this idea?



After you fill out details for the first idea, go back up and do the other two.

Supporting details for Idea 1:

- 1 Her father died
- 2 Her mother went into depression and she had to take care of her little sister
- 3 They didn't have a lot of food or money

Then go down for the conclusion



Essay Map

Open

Save



Conclusion

Write one or two sentences that will conclude your essay. These can summarize the main ideas, describe what is important about the topic, or talk about what the reader should take away from the essay.



Conclusion

It is important to overcome difficulties in life in order to find strength and happiness. It is also important to put your friends and family first, as well as to use your wits to make good choices when there are not a lot of options. Katniss did all of these things, so I think she is a hero.

Finish



Essay Map

Open

Save



You have finished your Essay Map!

Review your map. If you want to make changes, use the Back button.

When your map is final, you can ...



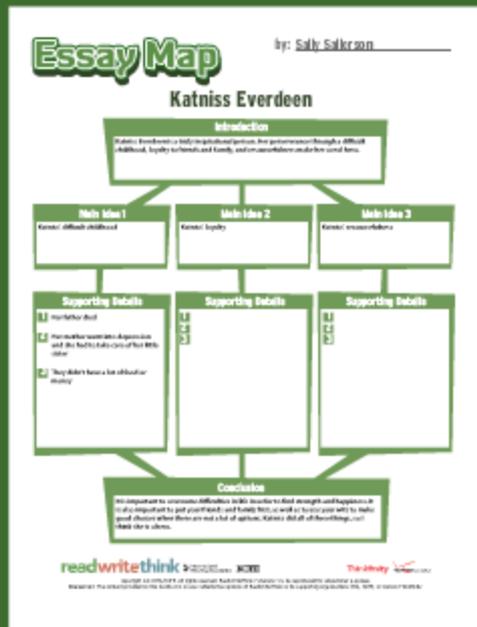
Print



Save Final



Share Final



Back

New Map

Essay Map

Open

Save



Save Final

Share Final



Saving this way won't let you make changes later. But you can view and share it with others.

- Pick a descriptive name for your file:

.PDF

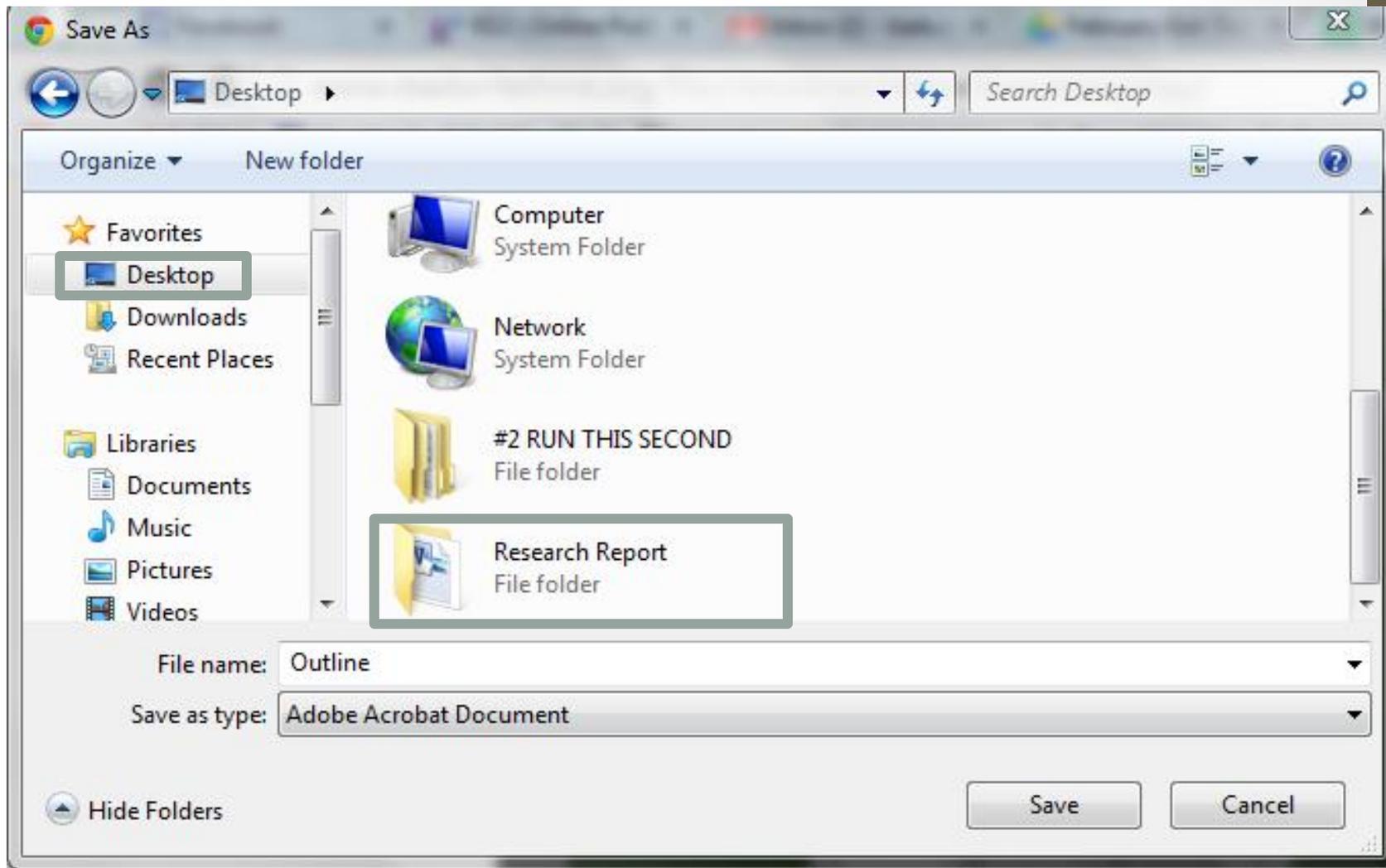
- Click Save and choose a place where you can find your file later.
- Can't save? Choose Share Final to e-mail the file to yourself or someone else.

Cancel

Save

← Back

New Map →



Formal Outline

A **formal outline** consists of at least three levels of headings: **main topics**, **subtopics**, and **specific facts**.

Main topics follow Roman numerals and periods.

Subtopics follow capital letters and periods.

Specific details follow Arabic numerals and periods.

More information about the specific details follows lowercase letters and periods.

Sample Formal Outline Pattern:

I. First Main Topic

A. First Subtopic

1. First Specific Detail
2. Second Specific Detail
3. Third Specific Detail

B. Second Subtopic

1. First Specific Detail
2. Second Specific Detail
 - a. More information about this detail
 - b. More information about this detail
 - c. More information about this detail

C. Third Subtopic

1. First Specific Detail
2. Second Specific Detail
 - a. More information about this detail
 - b. More information about this detail

II. Second Main Topic

A. First Subtopic

1. First Specific Detail
2. Second Specific Detail

B. Second Subtopic

I

Planning an Outline

Write your thesis statement here.

List your important topics (categories) here. Number them in the order in which you plan to write about them. Then review them and decide whether you want to change their order.



Examples,
Help with
planning
before
formal one
on the
website!
Check
these out

Time to write your own outline!

If you have a **lot of experience** writing outlines and *you know exactly what to do*, you may create an outline however you want.

- ⦿ If you don't feel very comfortable with outlines yet and want the simplest option, **follow the directions presented on the previous slides. Use the handouts to help you organize your thoughts.**
 - ⦿ Go to this website to get started!
 - ⦿ <http://www.readwritethink.org/files/resources/interactives/essaymap/>

What's next?

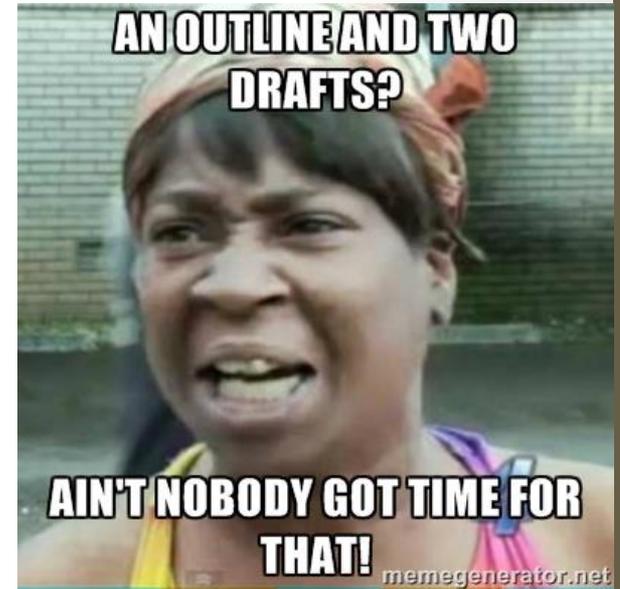
Homework: Begin working on your outline. It is Due May 29th.

<http://www.readwritethink.org/files/resources/interactives/essaymap/>

- **Make sure you have completed all of the other parts of the project no later than May 29th. Visit the Writing Website to review any lessons or steps you missed.**



<http://writinginspirationnook.weebly.com/research-writing.html>



- ✓ KWL Chart Due in Sapphire 5/15/15
- ✓ Resource Chart Due in Sapphire 5/22/15
- ✓ Note Taking Chart Due in Sapphire 5/22/15
- ✓ Thesis Statement Due in Sapphire 5/29/15